

**UNITED STATES DISTRICT COURT
for the District of Colorado
901 19th Street
Denver, Colorado 80294**

**PUBLIC NOTICE
FOR APPOINTMENT OF MAGISTRATE JUDGE**

The Judicial Conference of the United States has authorized the appointment of a part time United States magistrate judge for the U.S. District Court for the District of Colorado at Durango, Colorado.

The duties of the position are demanding and wide-ranging:

- (1) conduct preliminary proceedings in criminal cases;
- (2) trial and disposition of misdemeanor cases;
- (3) conduct various pretrial matters and evidentiary proceedings
on delegation from a district judge; and

The basic authority of a United States magistrate judge is specified in 28 U.S.C. 636.

To be qualified for appointment, an applicant must

- (1) Be, and have been for at least five years, a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least 5 years (with some substitutes authorized);
- (2) Be competent to perform all the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; and be capable of deliberation and decisiveness;
- (3) Be less than seventy years old; and
- (4) Not be related to a judge of the district court.

A merit selection panel composed of attorneys and other members of the community will review all applicants and recommend to the district judges in confidence the five person it considers best qualified. The court will make the appointment following an FBI full-field investigation and an IRS tax check of the applicant selected by the court for appointment. An affirmative effort will be made to give due consideration to all qualified applicants, including women and members of minority groups. The current annual salary of the position is \$35,854 per annum. The term of office is four years.

Application forms and more information on the magistrate judge position for this court may be obtained from the clerk of the district court or the chairperson of the selection panel.

U.S. District Court
901 19th Street
Denver, CO 80294
(303) 844-3433 or
(303) 844-0602

Thomas H. Shipps, Esq.
Chair of the Merit Selection Panel
835 E. 2nd Avenue, Suite 123
Durango, CO 81302
(970) 247-8827

The application form is also available on the court's Internet website at www.cod.uscourts.gov

Applications must be submitted only by applicants
and must be received by close of business
on ***Monday, June 30, 2003.***

Mail or deliver application to:
U.S. District Court
901 19th Street
Denver, CO 80294
Attn: Human Resources Division

All applications will be kept confidential, unless the applicant consents to disclosure, and all applications will be examined only by members of the merit selection panel and the judges of the district court. The panel's deliberations will remain confidential.

Application Form
United States Magistrate Judge

Type or legibly print your answers. If a question is not applicable, indicate this by marking "N/A."

Return completed form to the Clerk's Office of the U.S. District Court located at 901 19th Street, Denver, Colorado 80294 to the Attention of: Human Resources Division.

GENERAL

1. Full Name _____

2. All other names by which you have been known: _____

3. Office address: _____
City _____ State _____ Zip _____
Telephone _____

4. Residential address: _____
City _____ State _____ Zip _____
Telephone _____

5. Place of birth: _____
Date of birth: _____

6. Length of residence in state: _____

7. If you are a naturalized citizen, state the date and place of naturalization: _____

8. Military service: Yes ____ No ____
Branch _____ Dates _____
Rank or Rate at Discharge _____ Type of Discharge _____
If still a reserve or national guard member, give service, branch, unit, and present rank

9. Are you related by blood or marriage to any judges of this court? Yes ____ No ____
If yes, give name(s) and relationship _____

HEALTH

10. What is the present state of your health? _____

11. Do you have any disability, serious illness or condition that would prevent you from performing the essential functions of the position of magistrate judge? _____

EDUCATION

12. Colleges and universities attended, dates, and degrees:

13. Continuing legal education courses completed within the last 10 years:

HONORS

14. Were you a member of law review? Yes ____ No ____

If yes, describe role: _____

15. If you have published any legal books or articles, list them, giving citations and dates:

16. List any honors, prizes, or awards you have received: _____

PROFESSIONAL ADMISSIONS

17. List all courts (including state bar admissions) and administrative bodies having special admission requirements in which you are presently admitted to practice, giving the dates of admission in each case:

Court or Administrative Body

Date of Admittance

LAW PRACTICE

18. State the names, addresses, and dates of employment for all law firms with which you have been associated in practice, all government agencies, and all private business organizations in which you have been employed. Also provide all dates during which you have practiced as a sole practitioner.

Organization

Address

Position

Dates

19. Describe the general nature of your current practice including any legal specialties and character of your typical clients; also, if your practice is substantially different now than previously, give details of prior practice.

20. a) Do you appear regularly in court? Yes ____ No ____

b) What percentage of your appearances in the last five years were in:

1. Federal courts _____%

2. State or local courts of record _____%

3. Administrative bodies _____%

4. Other: _____%

_____%

_____%

_____%

21. During the past five years, what percentage of your practice has been trial practice?
_____%

22. How frequently have you appeared in court? _____ times per month.

23. How frequently have you appeared at administrative hearings? _____ times per month.

24. What percentage of your practice involving litigation has been:

Civil _____%

Criminal _____%

Other: _____%

_____%

_____%

_____%

25. State the number of cases you have tried to conclusion in courts of record during the past five years, indicating whether you were sole, associate, or chief counsel. Give citations of any reported cases. _____

26. Summarize your courtroom experience for the past five years: _____

27. State the names and addresses of adversary counsel against whom you have litigated your primary cases over the past five years. _____

PUBLIC OFFICE

28. Have you ever run for, or held, public office? Yes ____ No ____

If yes, give details. _____

PRIOR JUDICIAL EXPERIENCE

29. a) Have you ever held judicial office or been a candidate for judicial office? If so, state the courts involved and the dates of service, or dates of candidacy.

b) If you have held judicial office, state the names and addresses of counsel who have appeared before you who would be knowledgeable of your work, temperament, and abilities. _____

c) Prior quasi-judicial service:

Name of agency _____

Position held _____

Hearings on what types of issues _____

Number of cases adjudicated _____

Dates of service _____

BUSINESS INVOLVEMENT

30. a) If you are now an officer, director, or otherwise engaged in the management of any business enterprise, state the name of such enterprise, the nature of the business, the nature of your duties, and whether you intend to resign such position immediately upon your appointment to judicial office.

- b) Since being admitted to the Bar, have you ever engaged in any occupation, business, or profession other than the practice of law? Yes ____ No ____

If yes, give the details, including dates. _____

- c) During the past five years have you received any fees or compensation of any kind, other than for legal services rendered, from any business enterprise, institution, organization, or association of any kind? Yes ____ No ____

If yes, identify the source of such compensation, the nature of the business enterprise, institution, organization or association involved, and the dates such compensation was paid. _____

31. a) Have you ever been arrested, charged, or convicted for violation of any federal law, state law, county or municipal law, regulation, or ordinance? Yes ____ No ____
If yes, give details. (Do not include traffic violations for which a fine of \$200 or less was imposed unless it also included a jail sentence.) _____

- b) Have you, to your knowledge, ever been under federal, state, or local investigation for possible violation of a criminal statute? Yes ____ No ____

If yes, give particulars. _____

32. a) Have you ever been sued by a client? Yes ____ No ____
If yes, give particulars. _____

b) Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice? Yes ____ No ____
If yes, give particulars, including the amounts involved. _____

33. Have you ever been charged in any civil or criminal proceedings with conduct alleged to involve moral turpitude, dishonesty, or unethical conduct? Yes ____ No ____
If yes, give particulars. _____

34. Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by any court, administrative agency, bar association, or other professional group?
Yes ____ No ____ If yes, give particulars. _____

35. Have you filed appropriate tax returns as required by federal, state, local, and other government authorities? Yes ____ No ____ If no, explain. _____

36. Have any liens or claims ever been instituted against you by the federal, state, or local authorities? Yes ____ No ____ If yes, explain. _____

PROFESSIONAL AND OTHER ACTIVITIES

37. a) List all bar associations and legal professional societies of which you are a member and give the titles and dates of any office you have held in such groups, and committees to which you belonged. _____

b) List all organizations and clubs, other than bar associations and professional societies identified in response to Question No. 37. a), of which you have been a member during the past ten years, including the titles and dates of any offices you have held in each such organization. _____

SUPPLEMENTAL INFORMATION

38. State any achievements or actions you have accomplished, demonstrating your commitment to equal justice under the law. _____

39. State any additional education or other experiences you believe would assist you in holding judicial office. _____

40. State any other pertinent information reflecting positively or adversely on you which you believe should be disclosed to the district court and the selection panel in connection with your possible selection as United States magistrate judge. _____

33. a) List three individuals as references who are familiar with your abilities.

Name _____

Address _____

Telephone _____

Name _____

Address _____

Telephone _____

Name _____

Address _____

Telephone _____

- b) List three individuals as references who are familiar with your personal character.

Name _____

Address _____

Telephone _____

Name _____

Address _____

Telephone _____

Name _____

Address _____

Telephone _____

CONFIDENTIALITY STATEMENT

This form will be kept confidential and will be examined only by members of the merit selection panel and the judges of the district court. The individuals whom you have listed as references above may be contacted by the panel, but no other employers, colleagues, or other individuals will be contacted without your prior approval.

I declare under penalty of perjury that the foregoing is true and correct.

Date _____

Signature of Applicant _____

If necessary, please use this page as continuation of answers. Specify question # being referenced.

I declare under penalty of perjury that the foregoing is true and correct.

Date _____

Signature of Applicant _____

